

Institution: University of Toronto Libraries
Project: John Luczkiw Collection of D. P. Publications, 1945-1954
Job Title: Petro Jacyk Library Fellow
Availability: 2009-2010 (4 to 5 month tenure)

Duties and Responsibilities: The University of Toronto Libraries, the largest university library in Canada and the fourth largest in North America, has a Slavic and East European collection of over 600,000 volumes. The collection is located primarily in Robarts Library and the Thomas Fisher Rare Book Library, with the remainder housed in several specialized collections on campus.

The University of Toronto Library's extensive collection of Ukrainian publications from Displaced Persons' camps was assembled principally by the late John Luczkiw (1923-1974), a prominent University of Toronto alumnus and a former World War II refugee. He was born in Western Ukraine, and immigrated to Germany where he pursued his studies, and then to Canada in 1950. His family donated the collection to the Thomas Fisher Rare Book Library at the University of Toronto in 1982. Over the years the collection has been supplemented by gifts from other donors in the greater Toronto area. The collection consists of over 5,000 titles published in Ukrainian Displaced Persons' camps in Germany and Austria after World War II.

Reporting to the Slavic Resources Coordinator, University of Toronto Libraries, and the Assistant Director, Thomas Fisher Rare Book Library, the Petro Jacyk Library Fellow performs on-line original, adaptive and copy cataloging of books and serials in Ukrainian and English from the John Luczkiw Collection of D. P. Publications, 1945-1954 according to national standards; manages and performs a wide variety of related bibliographic and database maintenance duties, analyzing/resolving complex cataloging problems including correcting headings and resolving holdings; works with other catalogers to ensure the quality of the online catalog; performs other duties in accordance with departmental priorities.

The Petro Jacyk Library Fellowship: The Petro Jacyk Library Fellowship allows librarians from Ukraine to spend several months in Canada and learn about Canadian librarianship within the setting of a major Canadian research university. The Fellow observes how an academic library operates, and receives hands-on experience in reference services, acquisitions, cataloging, or archival management, depending on the defined project.

Besides meeting and working with library professionals at the University of Toronto Libraries, the Petro Jacyk Library Fellow will have the opportunity to be introduced to and to meet with faculty of academic departments affiliated with Ukrainian studies. Visits will also be arranged for the Fellow to meet with other information professionals working in Ukrainian cultural institutions within the greater Toronto area.

The fellowship is aimed at middle-level career archivists and librarians from Ukraine with excellent knowledge of English, but is also open to information professionals working with Ukrainian archival and library collections elsewhere.

To support their stay at the University of Toronto, the Petro Jacyk Library Fellow is provided with a stipend of \$1,500.00 CDN per month to cover the cost of housing and other related living expenses. In addition to the stipend, the award covers the cost of round-trip travel to Toronto (at APEX rates).

The typical length of stay is four months.

Qualifications: MLS degree and minimum of 2 years related cataloging experience, or equivalent education/experience. Experience in cataloging Ukrainian or other Slavic materials desirable, working knowledge of cataloging rules and practices (AACR2, LC Rule Interpretations, LC Subject Headings, and MARC21 bibliographic and holdings formats); fluent Ukrainian and English; demonstrated proficiency and capabilities with personal computers and software; facility with electronic information resources; working knowledge of standard computer office applications such as Microsoft Word, Excel, and Access.

Some acquaintance with special collections technical services issues, either through education or experience, preferred; additional languages helpful; experience with Sirsi Workflows or other integrated on-line library systems, and OCLC desirable. Effective verbal and written communications skills; excellent analytical, organizational, time, and project management skills; ability to work as a team member and independently. The work associated with this fellowship is performed in a workroom and involves the ability to work at a computer for long periods, to move books from shelves to book trucks and vice versa, and to tolerate normal library allergens.

Apply: Applicants should supply the Slavic Resources Coordinator with a completed application form ([Application 2009-2010 Word.doc](#) ; [Application 2009-2010 Word.pdf](#)) along with:

- a curriculum vitae
- short statement of purpose for why they would like to be a fellow at the University of Toronto Libraries
- and two letters of reference from their supervisor and/or librarians

Applicants may submit the supporting documentation electronically or by fax, however the originals of two letters of reference must also be sent by mail. The deadline for applications is April 20, 2009.

Contact information:

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